

VACANCY NOTICE
RHODE ISLAND JUDICIARY

Title of Position:	Senior Audio Visual Specialist	Classification Code:	00663500
Salary Range:	Gr. 8826A \$44,958 - \$50,758	Reference Position Number:	2710-10100-
Department or Agency Name:	Judicial	Application Period:	May 17- 26, 2006
Division/Section/Unit:	Supreme Court- J-Tech		
Shifts and Days:	Monday - Friday	Job Location:	Kent County (Possibility of any of 4 counties)
Restrictions/Limitations:	<u>Pending Availability of Funds</u>		
Position Covered by Collective Bargaining Union Agreement:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Name of Bargaining Unit:	_____		

INSTRUCTIONS

STATE EMPLOYEE: Applications are now being accepted for the position(s) indicated. Please complete fully the CS-14 Application form; and the RIEEO 378 Affirmative Action Card. Remember to include either on the application or within a cover letter, both the Position Title and Number.

MOST IMPORTANT- please include the following information:

- | | |
|--|----------------------------------|
| ◆ The title of the position for which you are applying | ◆ Date you entered State service |
| ◆ Name of department where you are currently employed | ◆ Your business telephone number |
| ◆ Title of your present position and date you entered it | ◆ Present Union Affiliation *** |
- ***In certain agencies, bargaining union applicants will receive preferential consideration according to contract

NON STATE EMPLOYEE: Please submit an Application Letter and Resume to the address below. Please include the Position Title and Number.

MEDICAL INFORMATION: Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules and Regulations of the Americans with Disabilities Act (ADA)

DUTIES /RESPONSIBILITIES:

- Support Judges and Clerks who use video and audiovisual technologies in Courtrooms and Conference areas
- Perform maintenance and troubleshooting on A/V systems and equipment, facilities, equipment, and meeting rooms
- To seek price quotes for various hardware and software purchases per supervisor's request for Audio Visual equipment
- To provide installation, setup and operational support of the audio visual devices
- Provide support for Video Conferencing Technologies within the Courts
- To produce and manage documentation on related Audio Visual technical duties.
- To be able to create and develop project plans and perform as project manager on related Audio Visual projects
- To work on project teams and be able to work with technical staff in other areas of JTC
- To be responsible for providing guidance and direction to JTC technical staff members on Audio Visual Services
- To do related work as requested.

EDUCATION/EXPERIENCE/SPECIAL REQUIREMENTS:

Works under the general direction of the Technical Services Manager with considerable latitude for the exercise of independent judgment in the performance of Audio Visual support activities.

Will be required to train and support JTC technical staff on support of Audio Visual Equipment.

Requirement of at least a B.A. in Mass Communications or Electrical Engineering and at least 15 years' experience in Audio Visual Technical Services.

SEE ATTACHED FOR ADDITIONAL QUALIFICATIONS

Apply within the application period as shown in this announcement. **NOTE:** Some state union contracts allow a 3 day grace period for receipt of application. This Office does not assume responsibility for applications sent through the mail.

SEND RESUME AND/OR CS-14 Application to:

Robert T. Baynes
Director, Judicial Technology
24 Weybosset Street
Providence, RI 02903
FAX: 401-222-2870

TDD#: 401-222-3269

(Telecommunication Device for the Deaf)

STATE OF RHODE ISLAND IS AN EQUAL OPPORTUNITY EMPLOYER

AMERICAN WITH DISABILITIES ACT (ADA) PROVISIONS

Reasonable Accommodation:

If an applicant is unable to perform any essential job functions because of his/her disability, but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall **not** be considered unqualified for the position.

CS-376 Rev. (2/05)

ADDITIONAL QUALIFICATIONS

Knowledge of:

- Polycom/Tandberg audio and teleconference systems
- Knowledge and experience with video production equipment including use of video camera controls, video switcher, multi-camera operation and audio mixing.
- Working knowledge of IP networks, specifically as it relates to videoconference hardware.
- Ability to integrate still and video capture devices and audio sources (camcorders, analog and digital) with the setup and operation of streaming video software.
- Ability to set-up and use various types of Media Services equipment including but not limited to movie projectors, slide projectors, tape recorders, sound reinforcement systems, video players, recorders, data projectors, lap top computers, PC's, computer projection devices, video monitors, overhead projectors, audio and video distribution amps, video cameras including DV Camcorders, etc.
- Knowledge of IP networks and their relation to linking live streaming events to servers is necessary.
- Knowledge and experience working with low voltage cabling, A/V Cabling, installation, pulling wire, maintaining A/V equipment such as ceiling or wall mounted screens, projectors, equipment racks and electronic white boards, LCD projectors, ISDN and IP video connectivity, video switching equipment, audio equipment, Crestron touch panels, PC's, VCR's / DVD's, etc.
- Must be knowledgeable in audio and presentation systems, as well as control systems.
- Knowledge of digital video and audio formats
- Knowledge of interface systems for audio, video, computer, assisted listening devices and display
- Knowledge of compression techniques and software to encode video and audio in preparation for streaming over the internet

Knowledge of H.323, H.320, and ISDN video conference protocols